



EXECUTIVE

BURNLEY TOWN HALL

Wednesday, 13th March, 2024 at 6.30 pm

PRESENT

MEMBERS

Councillors A Anwar (Chair), M Lishman (Vice-Chair), H Baker, S Cunliffe and J Launer

OFFICERS

Rob Dobson	– Chief Operating Officer
Paul Gatrell	– Head of Housing & Development Control
Carol Eddleston	– Democracy Officer

ALSO IN ATTENDANCE

Councillor J Harbour

89. Apologies

Apologies for absence were submitted on behalf of Councillor Lubna Khan and Chief Executive Lukman Patel.

90. Minutes

The minutes of the last meeting, held on 15th February 2024, were approved as a correct record and signed by the Chair.

91. Additional Items of Business

There were no additional items of business.

92. Declarations of Interest

Councillors Afrasiab Anwar and Howard Baker declared a prejudicial interest in Minute 98 [agenda item 10] Selective Licensing – Consultation on Future Proposals. They indicated that they would leave the meeting for the duration of the item in accordance with the Code of Conduct for Members.

93. Exclusion of the Public

Exclusion of press and public was as set out in the agenda.

94. Right To Speak

No questions, statements or petitions had been received from members of the public or elected members.

95. Executive Appointments to PATROL Joint Committee and Town Board

PURPOSE:

1. To amend Executive Member representation on the Parking and Traffic Regulations Outside London (PATROL) Joint Committee.
2. To agree Executive Member appointments to the Town Board.

REASONS FOR DECISION:

1. The Council's appointment to the Parking and Traffic Regulations Outside London (PATROL) Joint Committee needs to be amended to reflect recent changes to the Executive.
2. On 27th February 2024 Full Council approved the addition of the Town Board to the Council's list of Outside Bodies. Whilst it falls to Full Council to appoint the Opposition Member to the Board, it falls to the Executive to appoint its representatives.

DECISION:

The Executive resolved to:

1. Appoint Councillor Howard Baker, as Executive Member for Community and Environmental Services, as Burnley Borough Council's representative on the Parking and Traffic Regulations Outside London (PATROL) Joint Committee.
2. Appoint Councillor Afrasiab Anwar, as Leader, and Councillor Scott Cunliffe, as Executive Member for Sustainable Development and Growth, as the Executive Member representatives on the Town Board.

96. The Borough's Cultural Framework 2023-27

PURPOSE:

To seek endorsement of the Cultural Framework (Appendix 1).

REASON FOR DECISION:

To commit the council to an agenda for cultural strategy development which is shared by all local stakeholders.

DECISION:

The Executive resolved to endorse the framework and associated action plans.

97. Road Map to Net Zero

PURPOSE:

To enable the Council to meet its aim of minimising the carbon impact of its business operations.

REASONS FOR DECISION:

1. To ensure Members have access to relevant information to assist them to prioritise actions and resources to minimise the carbon impact of the Council's business operations.
2. To enable Members to plan the Council's Road Map to Net Zero.

DECISION:

The Executive resolved to approve the Road Map to Net Zero Report as a working document to be reviewed and updated periodically (Appendices A and B).

98. Selective Licensing - Consultation on Future Proposals

Councillors Afrasiab Anwar and Howard Baker left the meeting at this point.

PURPOSE:

1. To approve the consultation and evidence gathering for the proposal to designate six areas for selective licensing. The draft case proposal document (attached as Appendix 1) sets out the Council's reasons for proposing to designate the below areas for Selective Licensing. The draft proposed designation area maps and street lists are attached as appendices.
 - a. Trinity (Appendices 2 and 3)
 - b. Queensgate (Appendices 4 and 5)
 - c. Gannow (Appendices 6 and 7)
 - d. Daneshouse and Stoneyholme (Appendices 8 and 9)
 - e. Padiham (Appendices 10 and 11)
 - f. Lyndhurst Road Area (Appendices 12 and 13)
2. To approve the proposed Fee and Charging Structure for consultation. (Appendix 14).
3. To approve the proposed Staffing Structure for consultation. (Appendix 15).

REASONS FOR DECISION:

1. To enable the statutory consultation of residents, landlords and stakeholders in the proposed areas.
2. To ensure the consultation includes a proposed fee structure, proposal documents and agreed proposed boundaries and consultation area to assist in the delivery and analysis of the statutory consultation.
3. To enable any issues to be addressed and evaluated before presenting the final proposal for the proposed selective licensing areas to the Executive Committee in August 2024.

DECISION:

The Executive resolved to:

1. Approve the carrying out of consultation in relation to the following areas proposed for selective licensing:
 - a. Trinity
 - b. Queensgate
 - c. Gannow
 - d. Daneshouse and Stoneyholme
 - e. Padiham
 - f. Lyndhurst Road Area
2. Authorise the Head of Housing and Development Control:
 - a. To approve for consultation the final proposed fee structure, staffing structure, case proposal document, proposed designation boundaries and areas for consultation, dates for consultation, Fit and Proper Person Criteria and Licence Conditions; *and*
 - b. To carry out consultation in relation to those areas proposed for selective licensing (authorising such officers for that purpose as may be necessary).
3. Approve the appointment of a Project Assistant at Grade 8 (subject to ongoing Job Evaluation) for the period April 2024 to January 2025.
4. Approve the in principle upfront payment for statutory notices of designation in local newspapers, should the schemes be approved by the Secretary of State.

99. Exclusion of the Public

Councillors Afrasiab Anwar and Howard Baker returned to the meeting.

Members determined to exclude the public from the meeting before discussion took place on Minute 100 [agenda item 12] Disabled Facilities Grant – Social Care Capital Projects on the grounds that in view of the nature of the business to be transacted if the public were present there would be a disclosure to them of exempt information within the meaning of Schedule 12A of the Local Government Act 1972.

100. Disabled Facilities Grant - Social Care Capital Projects

PURPOSE:

To seek approval to utilise Disabled Facilities Grant on two identified social care capital projects.

REASON FOR DECISION:

To provide first class facilities and services for disabled residents and visitors to the borough.

DECISION:

The Executive resolved to:

1. Approve the use of Disabled Facilities Grant as detailed in this report to support the provision of a new footbridge and passenger lifts at Manchester Road Railway Station for the benefit of residents and visitors to Burnley.
2. Approve the use of Disabled Facilities Grant as detailed in this report to support the installation of a Changing Places Toilet and create a new disabled access (integrated platform lift) to Towneley Hall through the main entrance to improve access and enhance the visitor experience for residents and visitors.